MULTI-FACTOR AUTHENTICATION (MFA)
HOW TO SETUP MFA USING AUTHENTICATOR OR OKTA VERIFY APPs

GLOBAL DAIRY TRADE™

Global Dairy Trade introduced multi-factor authentication (MFA) as an added level of security for our customers.

Multi-factor authentication (MFA) is designed to provide a more secure way to log into your MyGDT account. It combines something you know (your email address and password) with something you have (an authenticator app on your smartphone or tablet).

Please follow the below instructions.

Step One:

Before you begin, check if you already have any Authenticator APP, (e.g. Microsoft Authenticator, Google Authenticator App or Okta Verify App) installed on your mobile device. If not go to the relevant app store (Google Play store or Apple Store) and search for one of the Authenticator APP.
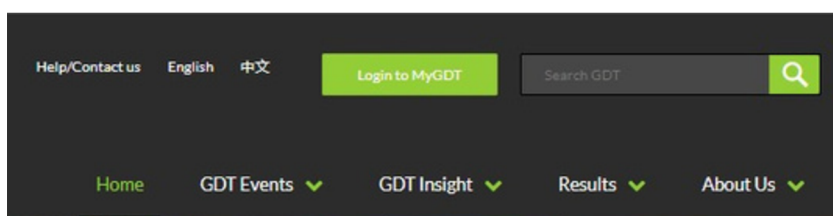
Step Two:

Download the app to install. Once installed, click Open to launch the app and follow the instructions prompted

- Click **Get Started**
- Click **Next**
- Click **Add Account**
- Click Account Type: **Organization**
- Click **Scan a QR Code** (allow access to your phone camera)

Step Three:

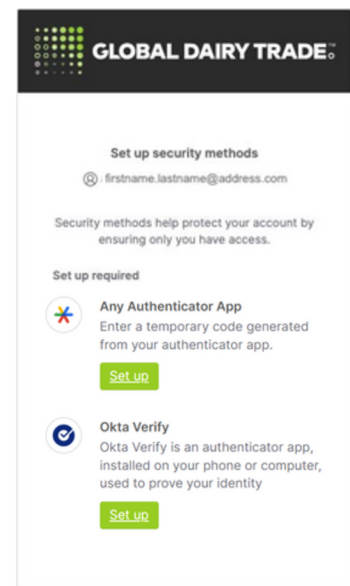- On your computer device, go to **www.globaldairytrade.info** and click '**Login to MyGDT**.

You will be prompted with this new login screen.

Use your existing Username (email address) and Password and click **Login.**

Once you have successfully signed in, you will be asked to choose your preferred Multifactor Authentication:

Choose the appropriate option and click **Setup**.

Select your type of device depending on your current mobile phone (iPhone or Android).

- Once the device type is chosen, click **Next**.
- A barcode will be displayed.

Step Four:

- Hold your smartphone to your computer device and use it to scan the barcode. Once successfully
- scanned, the multifactor code is enabled, and the multifactor code should show in your Authenticator app in your smartphone.

This code has a time limit and is indicated by the lengthening bar above the code. Enter this code and click '**Next**' in your computer. Click '**Verify**' then click '**Finish**'.

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Congratulations, your Okta Verify/ App Authenticator MFA is now setup.

Note: You will only be asked to verify your account periodically, not every time you login.

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全球乳品贸易平台为客户新增多因素认证（MFA）功能，提供额外的安全保障。

多因素身份验证（MFA）旨在为登录您的MyGDT账户提供更安全的途径。它结合了您所知（您的电子邮件地址和密码）与您所持有（智能手机或平板电脑上的身份验证器应用程序）的双重验证机制。

请遵循以下说明。

第一步：

开始前，请检查您的移动设备是否已安装Microsoft Authenticator身份验证器应用程序。 若未安装，请前往相应应用商店（Huawei, Tencent, Xiaomi, Oppo或Apple应用商店）搜索并下载这款款验证器应用。
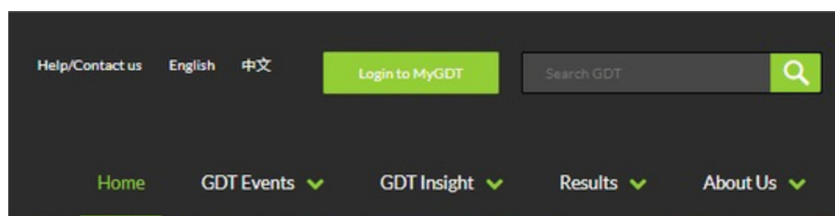
第二步：

下载应用程序进行安装。安装完成后，点击"打开"启动应用程序，并按照提示操作

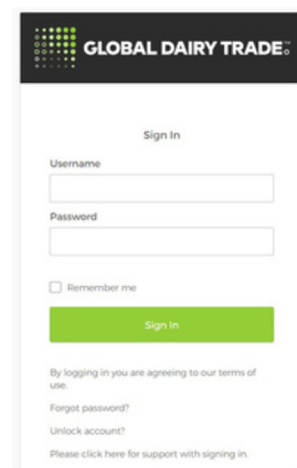- 点击开始使用
- 点击下一步
- 点击添加账户
- 点击账户类型：组织
- 点击扫描二维码（允许访问您的手机摄像头）

第三步：

- 在您的计算机设备上，前往
  至 www.globaldairytrade.info
  然后点击'登录MyGDT'。
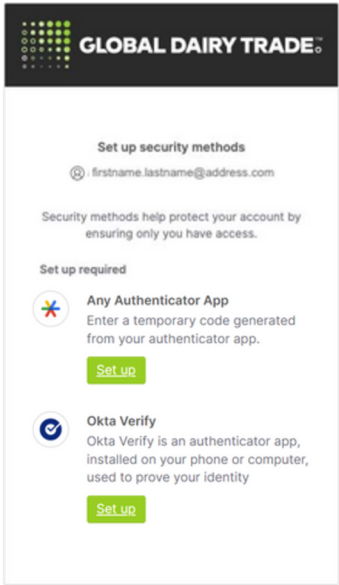
系统将提示您使用此新登录界面。

使用您现有的用户名（电子邮件地址）和密码，然后点击登录。

CONTACT US
help@globaldairytrade.info
www.globaldairytrade.info

成功登录后，系统将提示您选择首选的多因素身份验证方式：

选择合适的选项并点击设置。

根据您当前使用的手机类型（iPhone 或 Android）选择设备类型。
- 选择设备类型后，点击下一步。
- 此时将显示一个二维码。

第四步：

- 将智能手机对准计算机设备，使用手机扫描条形码。扫描成功后，多因素验证码即被激活，该验证码应显示在您
- 智能手机上的身份验证器应用中。

此验证码设有时间限制，其有效性由代码上方逐渐变长的进度条显示。请在电脑上输入此验证码并点击'下一步'。随后点击'验证'，再点击'完成'。

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恭喜，您的Okta Verify/应用验证器多因素认证现已设置完成。
注意：系统仅会定期要求您验证账户，并非每次登录时都需要验证。